

AGENDA

Meeting: Licensing Committee

Place: West Wiltshire Room - County Hall, Bythesea Road, Trowbridge,
BA14 8JN

Date: Monday 2 September 2019

Time: 10.30 am

Please direct any enquiries on this Agenda to Lisa Pullin, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email committee@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Allison Bucknell	Cllr George Jeans
Cllr Trevor Carbin	Cllr Jim Lynch
Cllr Sue Evans	Cllr Leo Randall
Cllr Jose Green (Vice-Chairman)	Cllr Pip Ridout
Cllr Mike Hewitt	Cllr Ian Thorn
Cllr Peter Hutton (Chairman)	Cllr Peter Evans

Substitutes:

Cllr Clare Cape	Cllr Steve Oldrieve
Cllr Ernie Clark	Cllr Stewart Palmen
Cllr Anna Cuthbert	Cllr James Sheppard
Cllr Gavin Grant	Cllr Graham Wright
Cllr Howard Greenman	Cllr Atiqul Hoque
Cllr Nick Murry	

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies/Substitutions/Membership Changes**

To receive any apologies and details of any substitutions.

To note any changes to Committee membership.

2 **Minutes** (*Pages 7 - 66*)

To confirm and sign the minutes of the meeting held on 3 June 2019 (copy attached).

3 **Chairman's Announcements**

To receive any announcements from the Chairman.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Friday 23 August 2019** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 28 August 2019**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Minutes of the Licensing Sub Committees** *(Pages 67 - 98)*

To receive and sign the minutes of the following Licensing Sub Committees:

Northern Area

20/05/19 Application for a Variation of a Premises Licence, in respect of The Old Lane, Lodge Road, Chippenham

Southern Area

31/05/19 Application by Wiltshire Police for a Review of the Premises Licence in respect of @Home, 5 Bridge Street, Salisbury

7 **Statement of Licensing Policy - Update** *(Pages 99 - 174)*

The report of Carla Adkins (Public Protection Officer – Licensing) asks the Licensing Committee to note the consultation undertaken and subsequent amendments made to the Council’s draft Licensing Policy (in relation to the Licensing Act 2003) and comments the Statement of Licensing Policy to the Council for approval at its meeting on 15 October 2019.

8 **Licensing Act 2003: Film Classification** *(Pages 175 - 206)*

The report of Linda Holland (Licensing Manager) seeks approval from the Licensing Committee to a process and procedure to address requests for film classification in line with relevant legislation.

9 **Update from the Licensing Authority Working Group** *(Pages 207 - 216)*

Attached is a briefing note to update the Licensing Committee on progress made by the newly formed LAWG and provide an update in relation to the recommendations made by the late-night taxi group as endorsed by the Environment Select Committee on 08 January 2019.

10 **Review of the Wiltshire Council Fit and Proper Person Policy for Hackney Carriage and Private Hire Licences** *(Pages 217 - 356)*

The report of Jo Hulbert (Fleet Compliance Officer) and Julie Anderson-Hill (Head of Culture and Operational Change) seeks to provide the Licensing Committee with the relevant information to make an informed decision on the proposed revision to Wiltshire Council’s Fit and Proper Person Policy for hackney carriage and private hire licences.

11 **Update on the Licensing Service** *(Pages 357 - 360)*

Linda Holland (Licensing Manager) has prepared an update to the Licensing Committee of the work of the Licensing Team in 2019 and this is attached.

12 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

2 December 2019
2 March 2020.

13 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.